

Second District of the California State



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555 FRANKLIN STREET, ROOM 203, SAN FRANCISCO CA 94102, 415 241-6048

2011 – 2012 UNIT REMITTANCE FORM

Use this form for remitting all payments to the Second District PTA. Please make checks payable to the "Second District PTA." All checks must have TWO SIGNATURES, who should be designated in your Unit bylaws. Keep a copy of this form for your records. NOTE: DUE DATES ARE INDICATED ON THIS FORM. Send to: Second District PTA; ATTN: Treasurer; 555 Franklin Street; San Francisco, CA 94102.

SCHOOL: _____ DATE: _____

NAME: _____

STREET ADDRESS: _____ ZIP: _____

DAYTIME PHONE #: _____ E-MAIL: _____

TOTAL NUMBER OF MEMBERSHIP ON THIS REPORT: _____

Table with 2 columns: ITEM DESCRIPTION, AMOUNT. Rows include: MEMBERSHIP DUES: # LISTED ABOVE @ \$4.00 PER MEMBER (includes District Dues - \$.50, State Dues - \$1.25, National Dues - \$2.25) 1st Installment due Oct. 1, 2011 and Final Installment to count for current school year due March 15, 2012; INSURANCE PREMIUM = \$199 for the year; INSURANCE LATE FEE ASSESSMENT = \$25; ADDITIONAL WORKERS COMP INSURANCE; FREEWILL OFFERING @ VARIES.

TOTAL \$ []

A portion of the total sum sent for the National portion of PTA membership dues is payment for one year's subscription to Our Children of the National Congress of Parents and Teachers, which will be sent to the president of each local unit.

For 2nd District Office Use Only Received By: _____ Unit PTA Bank/Check# _____ Amount of Check \$ _____ Date Rec'd _____

www.sfpta.org or 2nddist@sfpta.org