

## **Second District PTA – San Francisco County Calendar for PTA Units 2009-2010**

### **Meetings, Events, Deadlines for Units**

#### **September**

- 2 Superintendent/Presidents' Reception
- 5 Applications – PTA Healthy Lifestyles Award due in State office
- 12 **SECOND DISTRICT PTA GENERAL MEETING AND TRAINING**
- 15 2008-2009 End of Year Financial Report due to Second District
- 15 2008-2009 End of Year Audits due to Second District
- 15 2009-2010 Budget due to Second District

#### **October**

- 1 Membership Per Capita due to Second District
- 1-31 Walk to School Month**
- 1 2010 Phoebe Apperson Hearst Family-School Partnership Award
- 15 To qualify for Early Bird Award: Per capita for 15 members due to Second District
- 23-31 Red Ribbon Week
- 31 Expiration of previous year's (2008-2009) PTA membership

#### **November**

- 1 Membership Per Capita due to Second District
- 1-30 National PTA Healthy Lifestyle Month**
- 1 To qualify for Chairman's Club: Per capita for 50 members due to Second District
- 6-8 2009 Emerging Minority Leaders Conference – Atlanta, GA
- 15 IRS Tax Return form 990, 990-EZ or 990N (e-card) due to IRS - **Loss of non-profit status if you have not filed in past 3 years. Everyone files something!**
- 15 Applications – PTA Scholarships for Continuing Education for Volunteers, Credentialed Teachers/ Counselors & School Nurses due in State office
- 15 Applications – PTA Grants for Parent Education, Outreach/ Translation & Cultural Arts due in State office.

#### **December**

- 1 Membership Per Capita due to Second District

#### **January**

- 1 Membership Per Capita due to Second District
- 4 111<sup>th</sup> PTA State Convention Information Mailed**
- 15 Emergency resolutions due in the California State PTA Office
- 15 Insurance Premium due to Second District (\$25.00 late fee if received late)
- 15 Workers' Compensation Annual Payroll Report due to Second District
- 22 National PTA Reflections Program entries due in California State PTA Office
- 23 SECOND DISTRICT PTA GENERAL MEETING AND TRAINING**

#### **February**

- 1 Membership Per Capita due to Second District
- 1 Applications – PTA Graduating Senior Scholarship applications due in State office
- 1 PTA Spotlight Award application due in California State PTA Office
- 1 Convention Registration Opens (Early Registration Discount Available Through April 30)
- 7-13 PTA Take Your Family to School Week
- 15 Mid-Year Audit due to Second District



## Second District PTA – San Francisco County Calendar for PTA Units 2009-2010

- 17 PTA Founders Day
- 19 Second District PTA Annual Founders Day Dinner
- 21-22 Legislative Action Conference - Sacramento

### March

- 1 Membership Per Capita due to Second District
- 1 Applications – PTA Hearst Awards Due in National PTA office
- 9-11 National PTA Legislative Conference – Washington, D.C.
- 15 Final per capita for 2009-2010 membership due to Second District**
- 31 Presidential Award – Awarded to District PTAs that have 50% of units qualify for the
- 31 Chairman's Club Award

### April

- 10 **GENERAL MEETING AND LEADERSHIP TRAINING**
- 29 First day 111<sup>th</sup> California State PTA Convention, Sacramento

### May

- 1-2 111<sup>th</sup> California State PTA Convention, Sacramento
- 1-31 Safe Jobs to Youth Month**
- 15 2010-2011 Unit Board Roster due to Second District
- 15 2009-2010 Annual Reports due to Second District
- 24 **SECOND DISTRICT SPRING LEADERSHIP CONFERENCE**

### June

- 10-14 National PTA Convention – Memphis, TN

#### Questions? Contact:

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#### For More PTA Information, Visit Our Websites:

Second District PTA – [www.sfpta.org](http://www.sfpta.org)  
California State PTA – [www.capta.org](http://www.capta.org)  
National PTA – [www.pta.org](http://www.pta.org)

#### Future California State PTA Conventions:

April 28-May 1, 2011 Long Beach  
May 3-6, 2012 Anaheim  
May 2-5, 2013 San Jose  
May 1-4, 2014 Los Angeles  
April 30-May 3, 2015 Sacramento

#### Future National PTA Conventions:

June 9-11, 2011 Orlando, FL