

CONTINUING EDUCATION SCHOLARSHIP FOR PTA VOLUNTEERS

The California State PTA will offer Continuing Education Scholarships for PTA Volunteers for up to \$500.00 each to enable PTA volunteers to continue their education.

AVAILABILITY

Scholarship funds are available to PTA volunteers who have given three years of volunteer service to PTA and who plan to continue providing volunteer services to PTA. Scholarships are available for continuing education use at an accredited college, university, trade or technical school. Scholarships may be utilized during the period January 1 to December 31. Courses must be completed by December 31 of the following year.

APPLICATION AND DEADLINE

An application (including two reference forms) may be obtained from the California State PTA office, on the website at www.capta.org, or by requesting Form 208 from Fax-on-Demand at 877.406.3680. References are to be completed by applicant's unit, council or district PTA president and a person unrelated to applicant and with whom applicant has volunteered in the past two years. Completed reference forms and letters should be given to the applicant in a sealed envelope to be included with the application packet. Reference form and letter must be written specifically for this scholarship application.

Reference forms and letters in sealed envelopes, a legible copy of applicant's current PTA/PTSA membership card on an 8-1/2 x 11 sheet of paper and completed application are to be mailed together in ONE envelope to the California State PTA. Application envelope must be received in the California State PTA office by the close of business on November 15. When November 15 falls on a weekend, applications are due in the State PTA office by close of business on the following Monday. Postmarks will not be accepted. Application will not be considered if received after deadline date or if any of the required materials are missing. Application and reference forms with letters must be mailed; facsimiles will not be accepted.

QUALIFICATIONS

Scholarships are granted to PTA volunteers who have given three years' volunteer service to PTA and who plan to continue providing volunteer services to PTA. Applicant must be a current member of a PTA/PTSA unit in good standing.

SELECTION

Recipients are selected by representatives of the California State PTA Scholarship and Grant Committee. All applicants will be notified of their standing by letter in January. Upon proof of enrollment, a check for the scholarship is sent to each recipient's accredited college, university, trade or technical school to be credited to the recipient's account.

PLEASE RETURN APPLICATION PACKET IN THE FOLLOWING ORDER, ATTACHING A PAPER CLIP TO THE UPPER LEFT HAND CORNER (DO NOT STAPLE):

1. Complete application form, two (2) pages
2. Legible copy of membership card on 8-1/2" x 11" sheet of paper
3. Essay response to information items 1 - 3, no more than two (2) pages
4. Two (2) reference forms with letters, in sealed envelopes

TO:

California State PTA
930 Georgia Street
Los Angeles, CA 90015-1322

FACSIMILES WILL NOT BE ACCEPTED

FOR OFFICE USE ONLY

- Copy of current membership card
- Unit ID Number _____

- Two (2) Reference forms with letters
- Unit in good standing

**CONTINUING EDUCATION SCHOLARSHIP
FOR PTA VOLUNTEERS**

REFERENCE FORM

*DEADLINE FOR RETURN TO CALIFORNIA STATE PTA OFFICE BY APPLICANT
NOVEMBER 15*

Name of applicant _____

On a separate sheet, give an evaluation of the abilities and attitudes of the applicant, as well as comments regarding applicant's personal and professional qualifications. Information provided will be considered confidential. **Please limit letter to one page.**

Unit/council/district PTA president —describe applicant's PTA volunteer involvement.

Reference form completed by _____

Title/Position _____ Telephone (____) _____

Mailing Address _____

SIGNATURE _____ Date _____

**RETURN REFERENCE FORM WITH LETTER IN A SEALED ENVELOPE
DIRECTLY TO APPLICANT TO BE INCLUDED IN APPLICATION PACKET.**